

## Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clipstoneparishcouncil@btconnect.com](mailto:clipstoneparishcouncil@btconnect.com), 01623-626857

Thursday, 02 May 2019

**Notice:** You are invited to a meeting of Clipstone Parish Council which will be held in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone on **Wednesday 08 May 2019**.

*Belina Boyer*

Clerk to the Council

CPC19-066	To elect a chair for the 2019-20 municipal year and suspend the meeting for the elected chair to sign their declaration of acceptance of office.
CPC19-067	To receive and resolve to approve apologies for absence. To resolve when any member not present must present the completed declaration of acceptance of office.
CPC19-068	To review and adopt Standing Orders based on the most recent NALC recommended model.
CPC19-069	To Review and adopt Financial Regulations based on the most recent NALC recommended model.
CPC19-070	To review the delegation arrangements (functions of the Council) to committees, employees and other authorities.
CPC19-071	To resolve to defer the review of the following documents to a later meeting: <ul style="list-style-type: none"><li>• Insurance arrangements</li><li>• Asset register</li><li>• Review of council's/staff subscriptions to other bodies (NALC/SLCC)</li><li>• Complaints procedure</li><li>• Policies, procedures and practices in respect of its obligations under the freedom of information and data protection legislation</li><li>• Media Policy</li><li>• Employment Policies and Procedures</li><li>• Financial Risk Assessment</li><li>• Regular Payments Schedule</li></ul>
CPC19-072	To consider the Council's meeting schedule for the coming municipal year and whether to move the September meeting to the beginning of the month.
CPC19-073	To review the representation on or work with external bodies and arrangements for reporting back
CPC19-074	To receive disclosures of pecuniary and non-pecuniary interests.
CPC19-075	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and to resolve to exclude public and press for these items.

CPC19-076	To receive and approve the minutes of the previous Clipstone Parish Council meeting and sign these as a true record.
CPC19-077	To note the draft minutes of the assets committee meeting/ receive a report by the committee chairman
CPC19-078	Finance <ul style="list-style-type: none"> <li>a) To receive the Payments and Receipts report for March.</li> <li>b) To receive the payments/receipts over budget report.</li> <li>c) To receive the quarter bank reconciliation to March 2019 and sign this.</li> <li>d) To approve the payment schedule for May/June and sign it.</li> <li>e) To approve earmarked reserves for the 2018-20 year end: Capital Reserves following sale of property (statutory requirement) and elections</li> </ul>
CPC19-079	To receive the Internal Auditor's Report and consider any action resulting from it.
CPC19-080	To consider and approve the Annual Governance Statement for 2018/19.
CPC19-081	To consider and approve the Accounting Statements 2018/19.
CPC19-082	To receive the bank reconciliation and explanation of variances to be submitted with the AGAR.
CPC19-083	To note the dates for New Councillor Training and approve attendance by councillors who had not previously attended and payment.
CPC19-084	To appoint a councillor other than the chairman to verify bank reconciliations in accordance with financial regulations.
CPC19-085	To note the following planning decision: <ul style="list-style-type: none"> <li>• 19/00488/TPO   Undertake works to trees protected by TPO N322 within W9, W11, W13 and W14 Area 1 - (rear of No 32 Dodsley Way) - fell dead hawthorn stems and prune back Oaks to the fenceline Area 2 - (rear of 34 and 50 Dodsley Way) - Prune hawthorn and 6 x Oak tree back to fenceline Area 3 - (rear of 47 Dodsley Way) - Prune back Oak and Hawthorn back from the extension to give 1.5m clearance Area 4 - (rear of 37 Dodsley Way) - Prune back Oak trees on each corner of the building to give 2m clearance   Intake Wood Portland Way Clipstone Nottinghamshire NG21 9FT – <b>application approved.</b></li> </ul>
CPC19-086	To consider a request to introduce a cycle to work scheme for staff.
CPC19-087	To consider whether to respond to the NALC consultation on the vehicle operator licensing system.
CPC19-088	To receive the following correspondence: <ul style="list-style-type: none"> <li>• Stakeholder Updates</li> <li>• NALC CIL -Briefing</li> <li>• NALC Training</li> </ul>
CPC19-089	To receive Items for Notification to be included on next meeting's agenda. (for information only).
CPC19-090	To confirm date of next scheduled meeting for Wednesday 26 June 2019