

Minutes of the Clipstone Parish Council Meeting held on 25 October 2017 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr G Adams	Cllr JC Wigman	Cllr MG Whittard
Cllr K Beresford		Cllr B Brownley
Cllr R Clarey		
Cllr D Thompson		
Cllr C Wigman		

In attendance: The Clerk

Also present: Cllr Brooks

Frequently used abbreviations:

CPC	Clipstone Parish Council
LPA	Local Planning Authority
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

- CPC17-464 To receive apologies.
Cllr Brownley had sent her apologies because she was unwell.
- CPC17-465 To receive questions and petitions from the public – for information only.
None.
- CPC17-466 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
None.
- CPC17-467 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
None.
- CPC17-468 To receive minutes of previous Clipstone Parish Council meeting and resolve to sign these as a true record of that meeting.
The Council resolved to approve and sign the minutes of the meeting 27 September 2017 as a true record.
- CPC17-469 To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda. (for information only)
The Council received updates resulting from the previous meeting's minutes.
- CPC17-470 To receive a report from the County and District Councillors
Cllr Brooks gave apologies for Cllrs Peacock and Peck.
Cllr Brooks asked how Clipstone people got on with the new health centre in Forest Town. She reported that NS Homes no longer accepted cash payments. Some tenant, however found it difficult to make payments without personal contact. She wondered if Clipstone residents had been struggling with the new procedures.
She reported that NS Homes had attempted to clean up the area around Greendale Crescent but unfortunately NS homes could only influence its tenants and had no say over private tenants in the area.
- CPC17-471 PLANNING:

To comment on planning applications:

- 17/01768/FUL | Householder application for single storey rear kitchen extension | 5 First Avenue Clipstone NG21 9DA
The Council resolved to support the application.

To receive the following planning decisions:

- None

- CPC17-472 To receive a proposal from a boxing club.
The council considered the proposal and resolved not to accept it.
- CPC17-473 To receive an update of the Assets Committee Meeting 11 October and a report from the Chairman of the committee and the September minutes.
The Council received the minutes of the two previous Assets Committees and the recommendations therein.
Proposed by Cllr Beresford seconded by Cllr Thompson the Council resolved to investigate options for the disposal of the former health centre, in particular for re-development for social housing.
The Council noted that the Former Health centre Working Party had been dissolved and all its members had transferred to the Village Hall Working Party.
The Council noted that the Clipstone Events Group had met and confirmed the Christmas Lights Event would take place 25 November 14.00-18.00 at the Miners' Welfare Social Club.
The Council confirmed that car parking would be available at the back of the village hall for this event.
- CPC17-474 To receive an update of the Personnel Committee Meeting 23 October and a report from the Chairman of the committee and the September minutes.
The Council received the Personnel Committee minutes and the report from the committee chairman.
- CPC17-475 To consider the Personnel Committee's recommendation for alterations to the Village hall building to create more suitable accommodation for office staff.
The Council referred the consideration of alterations to the Village Hall to the Assets Committee.
- CPC17-476 Finance
- To receive the Payments and Receipts report for September.
The Council received the Payment's and Receipts report for September.
 - To receive the bank reconciliation for September.
The Council received the bank reconciliation for September.
 - To receive the payments/receipts over budget report.
The Council received the payments/receipts over budget report.
 - To consider approval of any additional payments received on the day.
 - To approve the payment schedule for October/November and sign it and any cheques thus authorised.
The Council approved the payment schedule as presented except for a payment to a plumber's. The Council felt that the investigative work had not been carried out correctly and no sensible recommendations according to the brief had been received as a result of the investigation. The Council therefore resolved not to pay this invoice.

- CPC17-477 To receive an update on the Neighbourhood Development Plan progress.
The Council agreed an initial steering group meeting on Thursday 26 October 2017 at the Miners' Welfare Social Club.
- CPC17-478 To receive the Kings Clipstone Neighbourhood Plan consultation and consider whether to respond.
The Council did not wish to comment.
- CPC17-479 To receive the Rialtas renewal fees notification.
The Council received and noted the increased cost for the Council's financial software for the following year.
- CPC17-480 To note the completion of the annual External Audit.
The Council noted the completion of the External Audit.
- CPC17-481 To review the ICO registration and publication scheme.
The Council reviewed the ICO registration and the Publication Scheme and opted not to make any changes.
- CPC17-482 To receive the resignation of Cllr Kay and to consider co-option of a new councillor if an election is not going to be called.
Proposed by Cllr Clarey seconded by Cllr C Wigman the Council resolved to advertise the vacancy.
- CPC17-483 Consider transferring financial assets to a CCLA property fund – long term.
- CPC17-484 Consider transferring assets to a separate bank account decide and who should be signatories for cheques, "viewers", "authorisers", "submitters".
The Council resolved not to transfer any funds to CCLA but to look into options at Mansfield Building Society instead.
- CPC17-485 To receive hot water repair quotes and authorise appropriate work.
The Council received a quote and authorised the appropriate work to go ahead as soon as possible to re-establish a hot water supply in the building.
- CPC17-486 To note any other correspondence not considered above (for information only).
 - Our children
 - Dog complaint and resolution
 - Centre Parks Fire Works**The Council received the above correspondence.**
- CPC17-487 To receive Items for Notification to be included on next month's agenda. (for information only).
None.
- CPC17-488 To confirm date of next scheduled meeting for Wednesday **22 November** 2017 at 19.00.
The next meeting was confirmed for Wednesday 22 November 2017 at 19.00.

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

October

CASH POSITION BEFORE ANY PAYMENTS ARE MADE							£
NatWest Current Account		29-Sep					120,106.40
NatWest Reserves 1		30-Sep					40,190.98
Nat West Reserves 2		30-Sep					
Total							160,297.38
BILLS FOR PAYMENT							
Method		Ref	Supplier	Description	Excl. Vat	VAT	Total
	DD	September	NSDC	Non-Dom Cemetery^	36.00	-	36.00
	DD	September	NSDC	Non-Dom Village Hall^	295.00	-	295.00
	DD	September	NSDC	Non-Dom Former Health Center^	930.00	-	930.00
	STO	September	NSDC	50% Share Squash and Sauna Rent^	331.25	-	331.25
	Bacs	September	various	Salaries and Wages*	4,491.60	-	4,491.60
	DD	October	NSDC	Non-Dom Cemetery^	36.00	-	36.00
	DD	October	NSDC	Non-Dom Village Hall^	295.00	-	295.00
	STO	October	NSDC	50% Share Squash and Sauna Rent^	331.25	-	331.25
	Bacs	820922153	Trade Card	Membrane	9.57	1.91	11.48
	Bacs/cheque	CPC17-450	Clipstone Colts	Defibrillator Donation	300.00	-	300.00
	DD	M007QK	BT	Internet and Broadband	52.77	10.55	63.32
	Bacs	17/08/2017	Mansfield Garden Machinery	Robyn Head	13.33	2.66	15.99
	Bacs	827971478	Trade Card	Fluorescent bulbs	12.30	2.46	14.76
	Bacs	SU1621337	County Supplies	Litter Picker	20.50	4.10	24.60
	Bacs	35	M+C Elliott	Grave Digging	1,040.00	-	1,040.00
	Bacs	SU1619645	County Supplies	Consumables	51.10	10.22	61.32
	Bacs	SU1619898	County Supplies	Washroom cleaner	3.96	0.79	4.75
	Bacs	11333543853	Konica Minolta	Printer Hire	73.65	14.73	88.38
	DD		Smart Pension	Pension Contribution	34.68	-	34.68
	Bacs		NottsAlc	Data Protection	30.00	-	30.00
	DD		Nat West	Bank Charges	19.55	-	19.55
Total					8,407.50	47.43	8,454.93

Notes:

* Approximate amounts

^ Regular monthly payments

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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