

Minutes of the Clipstone Parish Council Meeting held on 27 March 2019 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr G Adams	Cllr P Greenwood	Cllr S Bishop
Cllr K Beresford	Cllr A Thompson	Cllr JC Wigman
Cllr B Brownley	Cllr C Wigman	
Cllr R Clarey		

In attendance: The Clerk,

Also present: County councillor Peck, Cllr C Brooks

Frequently used abbreviations:

CPC	Clipstone Parish Council
LPA	Local Planning Authority
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

CPC19-046	To receive and resolve to approve apologies for absence. Apologies for absence due to work commitments from Cllr JC Wigman had been received and approved by Council.
CPC19-047	To receive questions and petitions from the public – for information only. There were none.
CPC19-048	To receive a report from the County and District Councillors. District and County Councillors had been canvassing ahead of elections in May. Cllr Brooks reported that she had been able to park easily at Eastfield Close now that the building work there had finished. NSDC was investigating the option of taking Newark and Sherwood Homes back in house. Cllr Clarey enquired how this would affect the right to buy. Cllr Brooks replied it would not affect it. Cllr Peck reported that there was a lack of central Government funding for Special Educational Needs Services. He was hoping to have some good news about resurfacing work he had requested in the area.
CPC19-049	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. There were none.
CPC19-050	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. None.

CPC19-051	To receive minutes of previous Clipstone Parish Council meeting and sign these as a true record of those meetings. The Council received the minutes of 27 February 2019 and resolved unanimously for these to be signed as a true record.
CPC19-052	To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda. (for information only) The Council received updates from the previous minutes. Cllr Clarey proposed that council purchase a further 30 lamp post poppies in order to achieve coverage and that Council's own staff would fix these to the lampposts. The Council unanimously resolved to approve the expenditure for the additional poppies and the mode of installing them.
CPC19-053	To receive an update from <ul style="list-style-type: none"> • Personnel Committee meeting 18/03/19 by the committee chairman The Council received an update by the Chair of the Committee.
CPC19-054	To comment on planning applications: <ul style="list-style-type: none"> • 19/00488/TPO Undertake works to trees protected by TPO N322 within W9, W11, W13 and W14 Area 1 - (rear of No 32 Dodsley Way) - fell dead hawthorn stems and prune back Oaks to the fenceline Area 2 - (rear of 34 and 50 Dodsley Way) - Prune hawthorn and 6 x Oak tree back to fenceline Area 3 - (rear of 47 Dodsley Way) - Prune back Oak and Hawthorn back from the extension to give 1.5m clearance Area 4 - (rear of 37 Dodsley Way) - Prune back Oak trees on each corner of the building to give 2m clearance T2 - (rear Intake Wood Portland Way Clipstone Nottinghamshire NG21 9FT – no documents available. There was insufficient information available to comment. To receive the following planning decisions: <ul style="list-style-type: none"> • 18/01861/FULM Application for substitution of plots 138 - 268 (in relation to planning applications 16/00139/RMAM and 12/00966/OUTM) with plots 301 - 422, a total of 131 to be substituted with 122 plots and the associated infrastructure Land At Clipstone Drive Clipstone Nottinghamshire – Application Permitted • 18/00509/FULM Erection of 71 dwellings, structural landscaping, open space provision and access roads. Land West Of Waterfield Way Clipstone Nottinghamshire The Council noted the above decisions.
CPC19-055	To receive an update on the cemetery mapping project and authorise the expenditure for the mapping of the cemetery, the scanning of burial books and historic grant books and data capture of the historic burial books. The Council unanimously approved the expenditure for the cemetery mapping project and digitalising the cemetery records on dedicated software.
CPC19-056	To approve the plans for a car park at Sqoshis and authorise the expenditure to apply for planning application for the project.

	The Council unanimously resolved to authorise applying for planning application for the Sqoshis car park.
CPC19-057	To consider a request from a VH regular user to install blackout blinds or curtains in the hall to enable Clubbercise . Estimated minimum cost £70-100. The Council resolved that the windows should be painted with blackout paint as this was the safest and cheapest solution.
CPC19-058	To consider a grant application from Age UK Nottingham and Nottinghamshire. The Council resolved that it would offer AgeUK Nottingham and Nottinghamshire its premises free of charge to hold surgeries or similar for one day per month.
CPC19-059	Finance <ul style="list-style-type: none"> a) To receive the Payments and Receipts report for February. b) To receive the payments/receipts over budget report. c) To receive the bank reconciliation. d) To consider approval of any additional payments not previously reported e) To approve the payment schedule for March/April and sign it – to be tabled f) To sign any cheques approved for payment. g) To approve virements h) Review Financial Risk Assessment The Council received the above financial documents. The Council resolved to approve the payments on the schedule presented. The Council resolved to approve the virements as presented. The Council reviewed the financial risk assessments and resolved to re-adopt the document without changes.
CPC19-060	To note that due to an annual turnover in excess of £200,000 an intermediate external Audit review will be required which will result in an additional workload for the Clerk/RFO. The Council noted that an intermediate external audit would be required.
CPC19-061	To receive an update on the Miners Welfare Working Party. Cllr Beresford gave a verbal report. The Council resolved that the Annual Meeting of the Parish should be held 22 May (which will require re-scheduling of the Personnel Committee Meeting) at the Miner’s Welfare Building. The Annual Parish Meeting would be a social meeting where light refreshments would be available. The Council would ask for volunteers to come forward to join the Miners Welfare Project Working Party. The Council unanimously authorised expenditure for the provision of refreshments and the printing and distribution of leaflets.

CPC19-062	To consider entering the Best Kept Village competition. The Council resolved not to enter the competition.
CPC19-063	To receive the following correspondence: <ul style="list-style-type: none"> • NALC – Chief Executive’s Bulletin • NSDC – Notice of Election, election pack and purdah information • NALC – Legal Briefing • Stakeholder Updates • The Beat • Via- Public paths and arable land The Council noted the above correspondence.
CPC19-064	To receive Items for Notification to be included on next meeting’s agenda. (for information only). There were none.
CPC19-065	To confirm date of next scheduled meeting for Wednesday 24 April 2019. The Council resolved not to have a meeting 24 April. Due to local council elections the next Parish Council meeting would be 08 May 2019 at 19.00 at the Village Hall.

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

2018-19 Payment Schedule March 19

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

CPC19-059e)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE					£		
NatWest Current Account 31j		28-Feb		232,870.58			
					Total		
BILLS FOR PAYMENT							
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total	
DD	April	NSDC	Non-Dom current month cemetery	41.77	-	41.77	
DD	April	NSDC	Non-Dom current month Village Hall	330.00	-	330.00	
cheque		Poppy Appeal	Event Poppies	90	-	90.00	
DD		Staff Costs	Salaries and Wages*	5,500.00	-	5,500.00	
BACS		Vault Contracts	Alarm Service	422.00	84.40	506.40	
BACS		NSDC	Waste Cemetery	603.14	-	603.14	
BACS		NSDC	Waste VH	382.55	-	382.55	
BACS		NSDC	Dog Waste 2017-18	1,271.10	254.22	1,525.32	
Bacs		Notts ALC	Recruitment training	25.00	-	25.00	
DD		Water Plus	Water VH	39.01	-	39.01	
Pockit		BrightPay"	Subscription	99.00	19.80	118.80	
BACS		Mansfield Garden Machinery	Countax maintenance	189.72	37.95	227.67	
BACS		Mansfield Garden Machinery	Other machines maintenance	579.96	115.99	695.95	
DD		British Gas	Gas VH Feb	242.88	48.57	291.45	
DD		NatWest	Account Charges	19.17	-	19.17	
BACS		Transfer between accounts"	to Mansfield Building Society"	100,000.00	-	100,000.00	
BACS		Transfer between accounts	NatWest Current Account to Reserves"	11,383.00	-	11,383.00	
					Total		
					9,835.30	560.93	10,396.23

Notes:

Items marked yellow represent late additions to schedule.

* Approximate amounts

^ Regular monthly payments

Current account 21/03/19

120,318.49

" Already made

TBA

Transfer between accounts

Authorised Signatory 1

Authorised Signatory 2

Date

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