

Minutes of the Clipstone Parish Council Meeting held on 28 November 2018 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

| Members Present | Members Present | Members Absent |
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| Cllr G Adams | | Cllr B Brownley |
| Cllr K Beresford | | Cllr S Bishop |
| Cllr R Clarey | | Cllr JC Wigman |
| Cllr C Wigman | | Cllr D Thompson |
| | | Cllr MG Whittard |

In attendance: The Clerk

Also present: None

Frequently used abbreviations:

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| CPC | Clipstone Parish Council |
| LPA | Local Planning Authority |
| NCC | Nottinghamshire County Council |
| NSDC | Newark and Sherwood District Council |

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| CPC18-764 | To receive and resolve to approve apologies for absence. Apologies had been received from Cllrs Brownley, Bishop and Wigman |
| CPC18-765 | To receive questions and petitions from the public – for information only. There were none. |
| CPC18-766 | To receive a report from the County and District Councillors No district or county councillors present. |
| CPC18-767 | To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. There were none. |
| CPC18-768 | To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. Not applicable. |
| CPC18-769 | To receive minutes of previous Clipstone Parish Council meeting and sign these as a true record of those meetings. The Council received the minutes of the meeting 24 October 2018 and resolved to sign these as a true record. |
| CPC18-770 | To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda. The Council received an oral update. |
| CPC18-771 | To receive the signed Assets Committee and the draft minutes and a report of the assets committee chairman on the most recent Assets Committee meeting. The Council noted the above minutes and resolved to approve the committee's recommendations: to purchase 10 Broxap Derby Slimline bins in red at a basic cost of £239 for co-mingled waste to replace smaller bins on Mansfield Road. Additional costs would be for council branding and delivery and to replace the broken dog bin with a co-mingled bin as above. |

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| CPC18-772 | <p>To comment on planning applications:</p> <ul style="list-style-type: none"> 18/01435/FUL Proposed Apartment building incorporating 8 no. Apartments with associated parking The New Ritz 127 Mansfield Road Clipstone NG21 9AA <p>The Council resolved not to support the development.</p> <p>To receive the following planning decisions:</p> <ul style="list-style-type: none"> 18/01798/FUL Householder application to demolish existing sun room and erect new extension to kitchen 2 Cardinal Way Clipstone Nottinghamshire NG21 9FH – Application permitted |
| CPC18-773 | <p>To receive NSDC Cleaner Safer and Greener questionnaire and consider a PC reply by 7 December.</p> <p>Following some discussions the Council resolved that the Clerk would meet up with Cllr Clarey to formulate a responses to the questionnaire.</p> |
| CPC18-774 | <p>To consider potential projects suitable for NCC LIS funding and approve one project for application.</p> <p>The Council would like to convert the toilet at the cemetery hut into a facility suitable for use by the public and convert the old morgue to a shelter.</p> |
| CPC18-775 | <p>To receive a first draft budget proposal for the 2019-20 Financial year</p> <p>The Council noted the first draft budget proposal.</p> |
| CPC18-776 | <p>To consider any projects, commitments and new expenditure planned for the next and future financial years so they can be added to the budget proposal.</p> <p>The council discussed potential projects such as converting the toilet in the cemetery and moving operations to one half of the Miners Welfare.</p> |
| CPC18-777 | <p>To receive an update on the sale of the Former Health Clinic and sign forms if available.</p> <p>The Council received an update on the sale and resolved to sign the revised papers.</p> |
| CPC18-778 | <p>To receive correspondence :</p> <ul style="list-style-type: none"> Introduction New Neighbourhood Police Inspector at Newark and Sherwood Heather Sutton CCRG – request to respond to questionnaire The Good Exchange The Beat October 2018 Citizen’s Advice AGM invitation <p>The Council noted the above correspondence.</p> |
| CPC18-779 | <p>To consider a proposal to permanently remove the December meeting from the annual meeting schedule and if carried authorise potential payments for January and authorise the Clerk to make payments in December and January as required.</p> <p>Proposed by Cllr Beresford seconded by Cllr Clarey the Council resolved to permanently remove the December meeting from the annual meeting schedule.</p> <p>The Clerk explained that that there would be invoices received during December and Salaries and Wages payments that would require payment before the January meeting. The Council authorised the clerk to deal with these invoices.</p> |
| CPC18-780 | <p>To consider re-appointing the internal auditor for the 2018-19 financial year.</p> <p>The Council resolved to re-appoint Mr D Dixon of Dixon Accountancy and Taxation.</p> |

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| CPC18-781 | <p>Finance</p> <p>a) To receive the Payments and Receipts report for October b) To receive the payments/receipts over budget report. c) To consider approval of any additional payments not previously reported d) To approve the payment schedule for October/November and sign it . e) To sign any cheques approved for payment.</p> <p>The Council received and noted the above reports and approved the payments schedule.</p> |
| CPC18-782 | <p>To receive pre- application plans for community facilities at Cavendish Park and consider when a community consultation would be appropriate.</p> <p>The Council noted the pre-application. The Council did not consider a pre-application meeting necessary.</p> |
| CPC18-783 | <p>To receive Items for Notification to be included on next meeting's agenda. (for information only).</p> <ul style="list-style-type: none"> • Dog control order for Church Road play park • LK2 report • Budget • Precept |
| CPC18-784 | <p>To confirm date of next scheduled meeting.</p> <p>The date of the next meeting was confirmed as 23 January 2018 at 19.00.</p> |

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

2018-19 Payment Schedule November 18

| FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN | | November | | CPC18-781d) | | |
|---|------------|---------------------------------|--|-------------------|-------------------|-------------------|
| CASH POSITION BEFORE ANY PAYMENTS ARE MADE | | | | | | |
| | | | | | £ | |
| NatWest Current Account | 31-Oct | | | | 110,909.66 | |
| NatWest Savings Account | 31-Oct | | | | 207.15 | |
| Total | | | | | 111,116.81 | |
| BILLS FOR PAYMENT | | | | | | |
| Method | Ref | Supplier | Description | Excl. Vat | VAT | Total |
| DD | 4101239939 | NSDC | Non-Dom current month Community Centre | 1,168.00 | - | 1,168.00 |
| DD | November | NSDC | Non-Dom current month cemetery | 40.00 | - | 40.00 |
| DD | 4101231278 | NSDC | Non-Dom current month Village Hall | 326.00 | - | 326.00 |
| BACS | November | various | Salaries and Wages* | 4,500.00 | - | 4,500.00 |
| STO | 43037 | NSDC ^ | Rent portion S&S current month | 331.25 | - | 331.25 |
| BACS | 1140552072 | Konica | Flat rate 27.10-26.01.2019 | 73.65 | 14.73 | 88.38 |
| BACS | 1140665641 | Konica | Printing | 36.05 | 7.21 | 43.26 |
| BACS | | Nat West | bank charges | 26.41 | - | 26.41 |
| BACS | SU1668180 | County Supplies | Consumables | 75.44 | 15.09 | 90.53 |
| BACS | SU1668181 | County Supplies | Consumables | 3.38 | 0.68 | 4.06 |
| BACS | 01/11/2018 | B&D Professional Plant Displays | Plants and compost | 68.00 | - | 68.00 |
| BACS | SU1669241 | County Supplies | Consumables | 7.10 | 1.42 | 8.52 |
| BACS | 923623175 | Tade UK | Concrete and plant food | 20.76 | 4.15 | 24.91 |
| DD | 97138419 | British Gas | VH Gas | 173.25 | 37.46 | 210.71 |
| BACS | 82 | Sam Davey | Stilt Walker | 150.00 | - | 150.00 |
| DD | MO19 2T | BT | Phone and Internet | 54.90 | 10.98 | 65.88 |
| BACS | | NHS Property Services | overage and clawback | 105,000.00 | - | 105,000.00 |
| cheque | 6767 | Tara Kay | Lights switch on - reimburse | 67.63 | - | 67.63 |
| DD | 12899 | UK Fuel | Unleaded | 47.00 | 9.40 | 56.40 |
| BACS | | Rural Action Derbyshire | Village Hall Conference | 60.00 | 12.00 | 72.00 |
| DD | MO20 8X | BT | Phone and Internet | 60.15 | 12.03 | 72.18 |
| DD | 966388980 | British Gas | Electric VH | 173.70 | 8.68 | 182.38 |
| BACS | 504 | Hall Hire | Deposit return | 50.00 | - | 50.00 |
| BACS | 518 | Hall Hire | Deposit return | 50.00 | - | 50.00 |
| Total | | | | 112,562.67 | 133.83 | 112,696.50 |

Notes:

* Approximate amounts

^ Regular monthly payments

* Already made

TBA Transfer between accounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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